

Desert Peaks Health Care  
1555 SW Reindeer Ave  
Redmond, OR 97756

**ADVANCE APPOINTMENT CANCELLATION NOTICE & FEE POLICY**

The associates of Desert Peaks Health Care strive to provide high quality service in a timely fashion to our patients. As a courtesy, our policy is to call patients at least one working day prior to their appointment to remind them of the date and time. We perform these calls as both a reminder and as a confirmation the patient intends to honor the agreed appointment.

Recognizing patients sometimes have to wait several weeks for an opening, an advance cancellation also allows Desert Peaks Health Care the opportunity to rebook that appointment slot for other patients in need of care and treatment.

Therefore, patients failing to notify Desert Peaks Health Care at least 24-hours in advance of their scheduled appointment of their intentions to cancel their appointment or failing to show for their appointment will be charged a \$50.00 cancellation fee.

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**PATIENT APPOINTMENT POLICY ACKNOWLEDGEMENT**

I have read and understand the above appointment policy. I understand there is \$50.00 charge for failing to notify the Desert Peaks Health Care clinic within 24-hours prior to missing my scheduled appointment.

PATIENT'S PRINTED NAME: \_\_\_\_\_

PATIENT'S SIGNATURE: \_\_\_\_\_

PATIENT'S DATE OF BIRTH: \_\_\_\_\_

DATE: \_\_\_\_\_

Document reviewed: initials/date \_\_\_\_\_ initials/date \_\_\_\_\_